

DRAFT MINUTES/APPROVED

North Haven Memorial Library Board Meeting
Thursday, January 19, 2012

Minutes

Attendance: The meeting was called to order by First Selectman Michael Freda at 7:30pm.

Present: Sarah Aziz, Lois Baldini, Kimberly Carew, Paul Colella, Patricia Dortenzio, Michael Fletcher, John Graef, Erin MacDonnell, Peter McPhedran. (Mary Ann Santora, Secretary)

Absent: Ruth Bryant, Jeanne Saldanha.

1. First Selectman, Michael Freda informed the Board that by Town Charter the First Selectman has to attend the first meeting of every Board and Commission in town once the new term unfolds. The First Order of Business is to call for a motion to nominate a Chairman of the Library Board. A motion was made by Kim Carew to nominate Michael Fletcher as Chairman. Seconded by Paul Colella. "All in favor". A motion was made by Paul Colella to nominate John Graef as Vice Chairman. Seconded by Kim Carew. "All in favor". A motion was made by Michael Fletcher to nominate Kim Carew as Secretary. Seconded by John Graef. "All in favor". Congratulations were extended to all by the First Selectman. Paul Colella was welcomed as a new addition to the Board. Mr. Freda also expressed thanks to Phyllis Kaercher for her many years of service not only to the Board but to the Town as well. Mr. Freda then turned the meeting over to the new Chairman, Michael Fletcher.
2. Michael Fletcher then introduced Paul Colella to the Board. Michael Fletcher requested that the the minutes of the November 17th meeting be accepted. John Graef moved the minutes be accepted, seconded by Paul Colella. Michael Fletcher asked that the financial statement be accepted; motion by Erin MacDonnell, seconded by Kim Carew.
3. Old Business: The minutes will be sent to all Board members electronically.

LION is working on a policy whereas during inclement weather with power outages, there will be proper notification to all members.

4. New Business: Director's Report: The Director congratulated the newly elected officers and welcomed newcomer Paul Colella.

The budget workshop will be held on Saturday, January 21st at 8:30 a.m. Michael Fletcher will attend with the Director. All Board members are welcomed to attend and the workshop is open to the public. The Director will ask for a 10 % increase in the book budget. Peter McPhedran asked how this would be justified. The Director noted that circulation has increased and historically the Library is very busy. Also, the cost of books has increased. The Director will also ask for an increase in the Audio Visual line of \$3000.00. We have not had an increase in many years. The books on CD are very popular. Circulation is up in all areas of the Library.

As for Capital increases: A request for \$5500.00 to replace the reservation system and \$26,000.00 to replace all of the PC's in the building. The PC's suffer a lot of abuse and have not replaced in over 4 years. IT was consulted regarding this. No other lines were raised in the budget unless they were contractually driven.

The Roof: The snow guards and the repairs to the roof have not been done. There has been a lot of debate as to what would work best. The Director met with the Finance Director and two representatives from Silktown Roofing. The result of the meeting was that further opinions may be sought possibly from a design company before the guards are installed. The Director is on record stating that this is a major concern. This is a liability to the Town as well as a concern for patrons of all ages. The Board is concerned and will voice this to the First Selectman via the Board chairman Michael Fletcher.

Union negotiations were scheduled for November 29th but were canceled per the Union. No further contact has been made. Many of the Union contracts are up and many times the smaller unions wait until the larger unions have settled.

The dissolution of LEAP has not yet been done. We are still waiting for the final audit. The remaining \$36, 000 will be split between three towns, North Haven, North Branford and West Haven. When LEAP is dissolved, the money will be put back into the General Fund per the Finance Director. LEAP will be dissolved by the First Selectman after the audit is complete.

The Adult and Children's Programs all have waiting lists. These programs are very popular and well attended. On Saturday there is a Jig Saw Puzzle program that is totally booked. The cooking demonstrations are also very popular and well attended.

The Board would like to have a celebration in honor of Phyllis Kaercher for a job well done. Details will be discussed at the next meeting.

The North Haven Land Trust books will be interfiled and put into circulation per Kim Carew.

The Code of Ethics was distributed to all Board members and needs to be returned to the Town Hall by January 31st.

5. The next scheduled meeting will be held on March 15th, at 7:30 p.m. Erin MacDonnell moved that the meeting be adjourned at 8:18 pm. Seconded by Kim Carew.